



## EMPLOYMENT OPPORTUNITIES

Position: **TEACHERS**

Salary Range: AA Degree – Starting at \$18.50 & Depending on Qualifications & Experience  
BA Degree – Starting at \$19.00 & Depending on Qualifications & Experience

**APPLICATION PROCESS:** Please send Resume and Unofficial Transcripts - thank you.

### **ATTRACTIVE BENEFITS:**

**Employer Paid - Medical, Dental and Life Insurance; Vision Savings Eye Care Program**

**Employer Assistance Program**

**Voluntary Long Term Disability Insurance**

**Commuter Benefits**

**403(b) Retirement Plan Benefits - 8% funded by employer**

**Paid Holidays, Paid Vacation, Paid Personal Days and Paid Sick Time**

### **JOB DUTIES:**

1. Teach a group of children ages 3-5
2. Plan, develop and carry out classroom goals and objectives
3. Develop Individualized Learning plan (ILP) for each child
4. Maintain accurate records on children's developmental progress
5. Make two (2) home visits per year for each child to assess needs and keep parents informed about child's progress
6. Conduct developmental screenings and observations

### **QUALIFICATIONS:**

1. **REQUIRED COPIES OF THE FOLLOWING NEEDED - DEGREE, TRANSCRIPT (OFFICIAL OR UNOFFICIAL), CHILD DEVELOPMENT TEACHER'S PERMIT**
2. AA or BA in Early Childhood Education or Child Development Permit preferred
3. A minimum of 1 year actual classroom teaching experience
4. Proof of completion of core ECE courses: **6 Infant Units**, (ECE201 Child Development, ECE210 Early Childhood Education Principles, ECE211 Early Childhood Education Curriculum, ECE212 Child, Family and Community)
5. Current California Child Development Teacher Permit or qualified for a Teacher's Permit desirable
6. Bilingual in Spanish desirable

### **SELECTION PROCESS:**

Applicants will be reviewed by a screening committee for satisfaction of minimum qualification standards. The best candidates for the position will be invited for a panel interview. Please submit copies of transcripts, degree(s) and any certification along with the cover letter and resume.

SUCCESSFUL CANDIDATE REQUIRED TO PROVIDE EMPLOYMENT ELIGIBILITY VERIFICATION

### **HEALTH AND OTHER REQUIREMENTS:**

Physical Examination, TB Test, Immunizations and CPR upon employment  
Fingerprint Clearance/Child Abuse Index/Criminal Record Statement/NSOPW

### **APPLY:**

Attn: Human Resources Department  
Institute for Human and Social Development  
155 Bovet Road, Suite 300  
San Mateo, CA 94402  
E-Mail to: [hr\\_resume@ihsdinc.org](mailto:hr_resume@ihsdinc.org)

**AN EQUAL EMPLOYMENT OPPORTUNITY – AFFIRMATIVE ACTION EMPLOYER**